

KEALOHA & Co ... "Expressions of Polynesia" ...

Annual MacKinnon Dance Recital (July) = Supplemental Parent Information Sheet

This information sheet is in addition to the parent information sheet provided by MacKinnon Dance Academy.

Performing in the Annual MacKinnon Dance Academy is not mandatory but is strongly encouraged by Kealoha & Co. If your dancer will be performing please make sure that:

- You will need to be available for regular practices.
  - You will also need to be available for 2 nights of rehearsals (Monday/Tuesday) AND 2 nights of performances (Wednesday/Thursday).
  - Purchase the costume, accessories and/or related implements needed.
  - Please make time to bring your child to Picture Day at the dance studio so that all performers are in the group/class picture (even if you are not planning on buying a photo package!).
  - *NOTE - If you do not plan on performing in the July Recital please let Auntie Josie know immediately as this will affect the group lineup for the performance.*
1. Please bring your costume, accessories and any related implements in a performers box. Make sure that all costumes, accessories and implements are labeled. Please label your box with your name and class day/time, your parents name and phone number.
  2. Please make sure you arrive with your hair and make up done (except lipstick)! Auntie Josie will provide instructions for hair styles.
    - a. If you need help with hair and makeup for your performer, there are generally hair and makeup helpers available for a fee at the auditorium. Please let Auntie Josie know if you will need help so she can get you in contact with these individuals.
  3. Please remove ALL jewelry, nail polish and temporary tattoos.
  4. Only assigned backstage moms with badges will be allowed backstage. They will help the performers with costume changes, etc. Please understand that there is very limited room backstage and you will be asked to drop your child off at the auditorium and return for pickup at the designated time(s) for:
    - a. Monday & Tuesday - full dress rehearsals
    - b. Wednesday & Thursday - performances
  5. Snacks - will be provided. Please do NOT send in outside food/drink with your dancer. It is recommended that they eat before you drop them off at the auditorium. Heather will be collecting a \$5 donation from each dancer for snacks/water. **\*\*If you child has a food allergy please let us know immediately!\*\***

Annual MacKinnon Dance Recital (JULY)  
**PARENT MEETING INFORMATION**

**HOW TO CARE FOR YOUR COSTUME:**

- Do NOT open your costume at the studio as parts may get lost.
- Take it out of the bag as soon as you get home and make sure you have ALL of the parts (ribbons, bows, flowers, etc.).
- Do any sewing and/or adjustments as soon as possible – see your teacher for sewing instructions.
- Sew clear plastic elastic straps on hats – some headpieces may need to be attached to barretts or headbands. See your teacher for all headpiece instructions.
- Label all parts and accessories – use medical tape and a permanent marker – this includes shoes, tights, hats, headbands, and the costume (most children wear the same size and parts can easily get mixed together or lost!).
- Hang your costume in a safe place and cover it with a garment bag.

**MAKE UP COLORS:**

- Blush – pink
- Eye Shadows – Browns, Burgandies, Dark Greens and Purples
- Eyeliner – Black and Brown
- Mascara – Black – Older dancers may wear fake eyelashes
- Lipstick – should look natural only darker – use a lipliner

**HAIR:**

Hair must be French braided and pinned up – NO BANGS (Sat 8A/Sat 10A/Sat 11 A/Wed 4A/Fri 4C – see your teacher for hair instructions)

**TICKET DAY (TBA – AT THE STUDIO; please check posted signs for dates/times!):**

Beginning on \_\_\_\_\_, at \_\_\_\_\_ (see signs posted on the studio bulletin boards), you'll be able to draw a number at the studio. This number will determine your buy time for ticket day. We will have approximately 150 numbers available. If you do not get a number you can still purchase your tickets at the studio beginning on \_\_\_\_\_, at \_\_\_\_\_ (see signs posted on the studio bulletin boards). Tickets will be available at the studio until the show and at the theater on the nights of the performance. If you are purchasing your tickets with a ticket number you drew, PLEASE have your list prepared in advance. You will need to know how many tickets you'll need for each night – **BEFORE YOU GET TO THE TICKET TABLE** – and if possible, have your check/cash ready in the amount of your purchase. We will also accept credit cards.

**PICTURE DAY (TBA – AT THE STUDIO; please check posted signs for dates/times!):**

Check the posted schedule and arrive 30 minutes BEFORE your class picture time. Bring your costume in a performance container or garment bag. **DO NOT WEAR YOUR COSTUME IN THE CAR!** Dressing rooms will be provided. Have your hair and make up done before you get to the studio. Hair must be French braided – **NO BANGS** – for the group picture. Sat 8A/Sat 10A/Sat 11 A/Wed 4A/Fri 4C – see your teacher for hair instructions. **REMOVE ALL JEWELRY, NAIL POLISH, AND TATTOOS BEFORE YOU ARRIVE.** Pictures are to be paid for when they are taken. If you arrive late, you WILL miss your group picture. All dances must be accompanied by an adult.

**WHAT TO BRING TO THE AUDITORIUM:**

- Your costume, dance shoes, tights (two or three pair), and all accessories – ALL LABELED
- Make up – in a bag – ALL LABELED
- Hair Supplies – brush, hair spray, hair gel, extra hair bands – in a bag – ALL LABELED
- Put your costume and accessories in a performance container and label the container with your child's name, home number, cell number, parents name, and class day/time.

When you bring your child to the auditorium have their hair French braided (NO BANGS) and most of their makeup done (NOT THE LIPSTICK). Bring your performer in an outfit that can be easily taken off and put back on – one piece is preferred. Make sure you label the clothes and shoes they wear to the auditorium. Remove all jewelry (including earrings), nail polish, and tattoos before they are brought to the auditorium. DO NOT BRING FOOD TO THE AUDITORIUM – SNACKS WILL BE AVAILABLE.

**MONDAY & TUESDAY DRESS REHEARSALS – OXNARD PERFORMING ARTS CENTER (DATE TBA – see signs posted at the studio!):**

Monday and Tuesday check in time is 5:00 p.m. at the front of the theater. Arrive on time with all of your supplies, hair French braided, and make up done except for the lipstick. You will check them in at the door and signs will be posted for approximate pick up times. Cell phone numbers will also be posted so you can keep in touch with our backstage crew. Please do not call too often as this could cause some delays. No one is permitted backstage except for performers and workers wearing badges. THERE WILL BE NO EXCEPTIONS. This is for the safety of all of the performers. On Monday, you can expect your child to be at the theater for about 2 ½ to 3 hours. If your child is in the second half you can expect 4 to 5 hours. Tuesday should run a little faster. When you return to pick up your child, go to the front of the theater – signs will be posted. IF YOUR CHILD HAS A SPECIAL MEDICAL CONDITION, PLEASE LEAVE INSTRUCTION WITH YOUR CHILD'S ROOM MOTHER.

**WEDNESDAY & THURSDAY – PERFORMANCES – OXNARD PERFORMING ARTS CENTER (DATE TBA – see signs posted at the studio!):**

Wednesday AND Thursday check in time is 5:30 p.m. for ALL performers. If your child is only in the first half of the show you must pick him/her up at intermission at the front of the auditorium. If you are not watching the show, pick up time will be posted at the door when you check in. IF YOU ARE IN THE AUDIENCE – REMAIN IN YOUR SEATS UNTIL INTERMISSION – PICK UP DOES NOT START UNTIL INTERMISSION. Performers will not be released before intermission. Every show is important so we need all of the performers on time for each performance. Be sure to go through your child's costume box when you get home. Make sure all parts are there and that everything is clean for the next performance.

**INTERMISSION NOTES:**

- Pick up your child and his/her costume.
- Take the costume to the car – costumes are not permitted in the audience.
- Return with your child and enjoy the show (ALL performers need a ticket to see the show if they sit in the audience after intermission).

**\*\*\*\*\*NO VIDEO TAPING, FLASH PHOTOGRAPHY, OR PICTURES\*\*\*\*\*  
THE USHERS WILL REMOVE ALL CAMCORDERS, CAMERAS, AND PHONES  
FROM THE AUDIENCE. THIS IS DANGEROUS FOR THE PERFORMERS AND  
DISTRACTING FOR OTHER AUDIENCE MEMBERS.**

**WE HAVE A PROFESSIONAL VIDEOGRAPHER!**

**FLOWERS WILL ALSO BE AVAILABLE FOR SALE AT THE AUDITORIUM!**